

Ref no.:

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03/08/2023

# Reminders to Residents



To: All Members

致：各會員

## Re: Present Resident / Guidance Card when Entering the Clubs 有關：進入會所須出示住戶/助理証事宜

Club management have received enquiries from members who have found unidentified in/out records from their own account in the Clubhouse Management System (CMS). Club staff carried out checks on both the Bay Wing and Peak Wing premises, including CMS records and CCTV footage, and found that the unidentified entries and exits were actually made by the relevant Guidance Card holders and/or children who had not processed a Resident Card.

As such, we would like to remind members of the following:

1. Present your own valid Resident /Guidance Card for identification and registration purposes before entering the Clubs. The Club Management reserves the right to require any member to provide any other form of identification to prove their identity.
2. Please reserve sufficient time for identity verification.
3. Register Resident Card(s) of your family member(s) over 3 years old at the Service Centre to process the membership within the quota of your unit.
4. Apply Guidance Card(s) for your family assistant(s) within your unit's quota to accompany your senior and/or children under the age of 12 years old to access the Clubs.
5. Check all the valid Resident Card(s) /Guidance Card(s) under your unit and cancel the unused /obsoleted card(s) via Service Centre.

Should you have any inquiry, please do not hesitate to contact Club Receptions at 2989 9000 (Bay Wing) or 2989 6500 (Peak Wing).

會所管理人員收到有會員反映在其貝沙灣網站系統 (CMS) 帳戶中發現不明的出/入會所紀錄。經檢查灣畔會所及朗峰會所的系統紀錄及閉路電視錄像後，發現上述不明的出入會所紀錄為該單位助理証持有人和/或沒有住戶証的小童進出會所之紀錄。

為此，我們謹提醒會員注意以下事項：

1. 進入會所時須出示有效的住戶/助理証以識別會員身份及登記。會所管理人員有權要求會員出示任何其他證明文件以作身份核實用途。
2. 請預留足夠時間進行會員身份確認。
3. 請向服務中心為 3 歲或以上之住戶 (按 閣下單位限額) 登記住戶証及會所會籍。
4. 請為 閣下之家庭助理申請助理証以陪伴家中長者及/或 12 歲或以下小童進出會所(按 閣下單位限額)。
5. 請檢查 閣下單位的住戶/助理証持有人身份，如有需要可指示服務中心取消不再使用/作廢的住戶/助理証。

如有查詢，請致電 2989 9000 (灣畔會所) 或 2989 6500 (朗峰會所)與我們聯絡。



張貼至  
Post Until

另行通知  
Further Notice

This notice has uploaded to Bel-Air web-site [www.bel-air-hk.com](http://www.bel-air-hk.com). Should you have any enquiries, please contact Club Bel-Air at 2989 9000 (Bay Wing)/ 2989 6500 (Peak Wing).

此通告已上載於貝沙灣網頁 [www.bel-air-hk.com](http://www.bel-air-hk.com)。如有查詢，歡迎致電 2989 9000 (灣畔會所) / 2989 6500 (朗峰會所)與貝沙灣會所聯絡。

